



**UNC CHARLOTTE**  
**Transfer Credit Evaluation Request for**  
**General Education Courses**

This form is for students who believe that a course taken at another institution satisfies a **General Education Requirement** at UNC Charlotte. The course must already appear on the student's transcript.

- Instructions:**
- Identify each course to be evaluated and the Gen Ed requirement you think it applies to; please be specific.
  - Attach a copy of the institution's catalog description for all courses to be evaluated. Please also include the website address.
  - If seeking approval for a "W" (Written Communication) or an "O" (Oral Communication) designation please attach a course syllabus and view the guidelines at [www.ucol.uncc.edu/forms](http://www.ucol.uncc.edu/forms)
  - Include your adviser's name, if you consulted one.
  - Sign, date, and return this form with all required documentation to: **University College, 2100 Colvard.**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

ID # 80 \_\_\_\_\_

Major: \_\_\_\_\_

Phone: \_\_\_\_\_

Advisor: \_\_\_\_\_

Transfer Credits from \_\_\_\_\_ (name of institution)

Original department & course number	UNC CHARLOTTE		Approved for this case only	Approved for all cases	Not Approved
	Transfer credit GIVEN	Gen Ed Credit REQUESTED			
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Submitted by:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

Approval as indicated:

\_\_\_\_\_  
University Transfer Center Director

\_\_\_\_\_  
Date